

<b>Text type</b>	<b>INSTRUCTIVE TEXT</b>
<b>Definition</b>	a text giving detailed directions on procedures
<b>Purpose</b>	<ul style="list-style-type: none"> <li>- teach</li> <li>- assist</li> <li>- give instructions</li> <li>- provide information</li> <li>- influence someone</li> <li>etc.</li> </ul>
<b>Some aspects of content and structure</b>	<ul style="list-style-type: none"> <li>- do not only list your instructions but produce a coherent text</li> <li>- needs to be clearly structured (headings/subheadings advisable)</li> <li>- work chronologically</li> <li>- be as specific as possible (avoid words with more than one meaning)</li> <li>- remember to include any cautions, warnings, dangers</li> </ul>
<b>Some aspects of language and style</b>	<p><b>diction:</b></p> <ul style="list-style-type: none"> <li>- use imperatives, modal verbs and passive structures</li> <li>- avoid 'fillers'</li> </ul> <p><b>register:</b></p> <ul style="list-style-type: none"> <li>- neutral to formal</li> <li>- straight-forward, clear sentences</li> </ul> <p><b>tone:</b></p> <ul style="list-style-type: none"> <li>- objective</li> <li>- polite</li> </ul>
<b>Useful vocabulary</b>	<ul style="list-style-type: none"> <li>- action verbs: take, hold, add, change etc.</li> <li>- first/second/ third/...</li> <li>- should/could/might/may/...</li> </ul>
<b>Example</b>	Someone is going to borrow your flat/ house while you are away, but you will not be able to talk to them. Write careful instructions for them concerning all the things they will need to know.
<b>Ideas for exercises</b>	